

Art & Design
Architecture & Interior Design

2023-24 SUPPLEMENT
TO THE JUDSON UNIVERSITY
STUDENT HANDBOOK

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CONTENTS

Introduction

Faculty and Staff

Preamble

Culture

Vision

Covenant

Academic Policies

Major and Minor Areas of Study

Four-Year Plans

Courses and Coursework

Foundations

Honors Credit

Off-Campus Study

Special Course Arrangements and Transfer Credit

Course, Technology and Program Fees

Critiques and Reviews

Institutional Use of Images and Student Work

Plagiarism

Facilities

Harm A. Weber Academic Center

Benjamin P. Browne Library

David and Betty Draewell Gallery of Art

Classrooms

Studios

Computer Labs and Digital Fabrication Laboratory

Model Shop

Photography and Film Studios and Equipment

Letterpress and Printmaking Studio

Ethical & Sustainable Materials Policy

Co-Curricular Resources

Architecture Symposia

Lecture and Exhibition Series

Student Organizations

DEPARTMENT OF ARCHITECTURE & INTERIOR DESIGN

Mission

Objectives

Curricula

Criteria for Accreditation
Programs of Study

Progress (Undergraduate Program)

Academic Advising
Credit of Architecture Courses toward Graduation
Mid-Program Review
Foreign Study
Permission to Take Courses for Graduate Credit as an Undergraduate Student

Graduate Program

Application
Advanced Studios and Thesis Option
Concentrations
Continuation of Good Standing
Graduate Assistants
Preceptorship

DEPARTMENT OF ART & DESIGN

Mission

Objectives

Curricula

Programs of Study

Progress

Academic Advising
Art and Design Merit Scholars
Second Majors and Minors
Mid-Program Review
Study-Abroad Option
Internship Seminar and Internship Practicum
Senior Proposal and Senior Project

STUDENT AGREEMENT

INDEX

INTRODUCTION

The programs currently offered in the Departments of Art & Design, and Architecture & Interior Design are the fruits of Judson University's longstanding commitment to arts education. In the very first Catalog of 1963-64 the founders named "the love of truth and esthetic sensitivity" as a purpose of the College. At that time, students were required to take five credits of "Understanding the Fine Arts" (visual arts, theatre and music)—the same number of courses required in American history, ethics, and biblical studies. In 1968, the College emphasized the importance of art in culture generally and to the church specifically, stating that exposure to and understanding of art was a "necessary part of training of educated individual." This principle was enhanced with the establishment of an artists' lecture series, described as "a cornerstone of academic life for everyone at the college." By the late 1960s, course offerings expanded to include drawing, color, design, watercolor and oils, ceramics, sculpture, printmaking, Christian art and symbolism, and art history of the Americas from prehistory to the present; the art program was one of only 14 majors at Judson.

Through the 1970s and '80s, additional subjects were added to the College catalog, from seminars in Renaissance and Contemporary art to classes in typography and photography. In the 1980s fine/studio art and visual communications/graphic design were separated from theatre and music to become freestanding programs; at the time, the latter were rare among Christian colleges. Responding to technical and cultural shifts, in 1987 the recently defined Division of Art and Design hired its first "computer consultant" to serve developments in digital media. By the early 1990s the Division had added courses in film history and technique to the curriculum.

In the mid-1990s one the greatest curricular changes launched with the addition of a professional architectural curriculum to the Division's programs. Although architecture had been studied as a branch of the arts for decades (in the early 1970s the course "Fine Arts in the Church" addressed ecclesiastical space and a seminar called "The Architectural Environment" addressed multi-culturalism), this proposal for a full-fledged, accredited program became the first offered by a North American, Protestant institution. The program admitted its first class of students in the fall of 1997 and secured accreditation in 2004. As the first master's degree offered by Judson, the M.Arch paved the way for other graduate programs in the University.

Even broader changes occurred in 2007, as Judson was renamed as a University while the Division became the School of Art, Design, and Architecture. The newly constructed Harm A. Weber Academic Center, a dedicated home with expanded facilities, collected all the programs under one roof. The School's curricular offerings have continued to grow with the establishment of Interior Design in 2013 and the emigration of the Film and Video program in 2014. These additions raised the number of majors offered by the School to seven, ensuring that its programs will continue to have a significant footprint on the campus.

Though a university-wide restructuring officially dissolved the School as an academic unit, the Departments of Art & Design, and Architecture & Interior Design remain committed to working collaboratively. While continuing to expand and diversify its offerings, the departments are poised to address change and embrace innovation while maintaining Judson's longstanding commitment to the importance of art, design, and architecture to the life of the church and to individual lives. Looking back on this history, we celebrate our heritage and cherish continued opportunities to direct our God-given creativity of mind and hand in the cause of Christ, pursuing a shared vision of a world that we can shape to be more beautiful and more just.

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PREAMBLE

Approved by the Departments of Art & Design, and Architecture & Interior Design, this Supplement codifies the policies of its students, staff, and faculty, ensuring harmonious co-existence within our shared home and outlining policies that have been established to encourage student success in its programs. It complements the Judson University Student Handbook.

CULTURE

Vision

To represent the work of the church in the creative disciplines, we are a Christ- centered community of architects, artists, designers, and photographers, who are taught to appreciate diversity, embrace critical and creative excellence, develop the visual and spatial imagination, and model stewardship and hope in service to local and global communities.

Covenant

Common definitions of “culture” depend either on the notion of a group of people who share distinguishing customs and viewpoints or on the emphasis of training of mind and manners that establish influence a particular way of life. Affirmed by faculty and students in the Departments of Art & Design, and Architecture & Interior Design, this Culture Covenant embraces both these points of view. Faculty, staff and students consciously hone experiences within the studios, classrooms and labs of the School to instill, practice and gain expertise in the best professional behaviors. This covenant is established as an effort to preserve productive work environments in which students cultivate professional conduct as it responds to our overarching community principles, especially the biblical mandate to love God and one another. By engaging members of the community in brotherly and sisterly conduct, we recognize personal responsibility to ensure the integrity of the culture as articulated here.

In the Departments, faculty and students will pursue educational and creative activities in a manner that respects the broader goals of the School and University. We uphold and University’s policies on Non-Discrimination described here: <http://www.judsonu.edu/About/Diversity/Diversity/>, and emphasize the value of diverse points of view and lived experiences to engender a vibrant environment that reflects the diversity of Creation.

Diversity of opinion requires open communication within art, design, and architecture education. In a university that promotes critical thinking, the healthy exchange of different points of view is as important as the reinforcement of shared opinions. Judson values individuals, including their individual opinions and judgment; faculty, staff and students are encouraged to share in a non-threatening environment. Critique should always be focused on ideas and things rather than people, and assignments and projects rather than their authors. Students must be mindful that critique of assignments is not reflective of personal condemnation. Faculty will seek to model good critical behaviors.

However, discord is difficult to eradicate in all relationships. When a dispute arises between students, the affected parties should strive to openly and peacefully confront one another to resolve the problem. When this fails to achieve resolution, students should involve a professor or a program administrator to act as a mediator at the earliest possible opportunity. We will address problems as we are admonished in Matthew 18:15-17.

Our behavioral policies are best communicated through the positive principles described in Galatians 5, which is also the source for the University’s Community Standards that remind us to seek love and goodness, cultivate joy and self-control, practice peace, patience, kindness, and act faithfully.

In all things the faculty, staff and students shall seek the good of others (I Corinthians 10). Within this positive code, specific prohibitions of especially serious consequence must be outlined in no uncertain terms. The following are not simply annoyances or hindrances to the functioning of our programs, but potential threats to the safety and welfare of individuals. Each is absolutely, explicitly, and unequivocally prohibited and has no place in this community:

- Intolerance of any sort, including gender, religious, or ethnic, or racial prejudice
- Sexual harassment or misconduct of any kind, described in the university policy on Sexual Harassment and Assault here: <https://www.judsonu.edu/title-ix/>
- Verbal threats and physical intimidation
- Unwelcome physical contact of any sort
- Vandalism or theft

These are serious abuses, potentially in conflict with local and federal laws. In the interest of preserving the program's integrity and individuals' safety, it is essential that any student who is aware of prohibited activities being willfully pursued by student peers, faculty or staff not ignore the problem, but actively seek its resolution by reporting the misconduct to an administrator (particularly a Department Chair) at the earliest opportunity. The admonition from Ephesians 4:15 to speak the truth in love does not suggest that the virtues of truth and love offer the choice between one of two options; nor is it love to turn a blind eye in the cause of grace.

The special character of design education raises the possibility of certain extremes of positive and negative behaviors. While recognizing the centrality of the studio experience, faculty and students will not institute the common and destructive practice of elevating studio work over all other course work, extracurricular activities and personal pursuits. To these ends, first and foremost, students are encouraged to work diligently and regularly, abiding by all studio policies maintained in this document. Studio spaces, classrooms and labs shall be modified only as allowed by this document; the full community will accept the responsibility of ensuring that all areas of the building remain high-functioning workspaces for all educational pursuits.

Finally, while faculty and staff affirm students' participation in such activities as student organizations, student ministry, sports, theatrical productions, and musical groups that enhance their liberal arts experience, and employment in jobs (both on- and off-campus and separate from internships/preceptorships) that have financial rewards, they advise students to commit only to those extra-curricular activities that will not negatively impact their coursework. Because for all courses (including studios, labs, lectures, and seminars) one credit hour equals approximately three hours of homework each week, students carrying a full load can expect to spend 45-55 hours per week completing assignments and studying. Generally, and due to the rigor and expectations of our demanding academic programs, students should not expect to perform well academically if they allocate more than 10-15 hours per week to outside activities.

ACADEMIC POLICIES

Majors, Minors, and Certificates | Areas of Study

Students enrolled in the Departments of Art & Design, and Architecture & Interior Design choose from seven majors offered in its two Departments, and may supplement their main program of study by pursuing a minor degree in a related subject:

Majors

Architecture
Art (BA)
Art: Photography (BFA)
Graphic Design (BFA)
Interior Design
Studio Art (BFA)

Minors

Architectural Studies
Digital Communications Design
Graphic Design
Photography
Studio Art

Certificates

Graphic Design
Digital Communications Design

Students may also choose to pursue minors in fields outside these. Plans for minors should be coordinated early in the program with the student's advisor and an advisor from the allied discipline. See the University Catalog for details.

Four-Year Plans

Specific course requirements, as organized for each semester of the four-year course of study planned for each major, are available on the University website.

Courses and Coursework

Faculty pursue the diverse pedagogical goals of their different curricula with a variety of formats, including lectures, labs, and studios, and through assignments and exercises that take a likewise diverse array of expressions.

Foundations

The first-year studio experience in the Departments of Art & Design, and Architecture & Interior Design emphasizes skills and concepts that are fundamental to the creative process underlying all visually oriented disciplines. Each decision within a cycle of observation, analysis, ideation, and synthesis leads to an indeterminate number of possible outcomes, which must be evaluated on a sliding scale of good, better, best, rather than right or wrong. Students engage in exercises (by way of drawing, manual manipulation of materials, visual compositions in two and three dimensions, basic digital tools, 35mm camera operations, and study of historical and contemporary precedents) as a means of investigation; the goal is not to create works of art, design, or architecture, as such, but to see the world with greater clarity and to intentionally respond by crafting thoughtful visual forms. Collectively, these courses are considered Foundations.

During their first semester, students must enroll in DES121 Design I and ART111 Drawing I. Shared studio spaces foster community and underscore the disciplinary connections that are essential for creativity to thrive.

Other Foundations courses include:

- ARC101 Shop Stewardship Materials and Processes
- ARC122 Communication and Architectonics
- ART123 Introduction to Photography
- ART211 Drawing II

- DES222 Three-Dimensional Design
- DES231 Digital Design Fundamentals

Individual four-year plans and program requirements outlined in the University Catalog specify which of these classes are required for each major.

Honors Credit

Students who meet the standards of the Honors Program may take courses for honors credit within certain courses required of their major. To ensure completion of the Honors Program requirements, students should plan to coordinate their choice of classes with their primary advisor and the director of the Honors Program. See the University Catalog for details.

Off-Campus Study

Faculty endorse off-campus study, including field trips and study abroad programs, to enhance the educational experience. Students should review the details of foreign travel options as noted by the individual Departments below. See the University Catalog for details concerning field trips and study abroad.

Special Course Arrangements and Transfer Credit

Students who believe their background and experience may exempt them from certain curricular requirements may elect to take Course Challenge Assessments to waive requirements for certain courses or to gain transfer credit for equivalent courses from another institution. To initiate a Course Challenge Assessment, students should address the professor of the course in question or the appropriate Department Chair.

Students with advanced knowledge and experience of course content may seek to further their expertise through special course arrangements that take the form of Readings in the Departmental Field, Individualized Study, Directed Research, and Independent Study. Students should begin these processes by familiarizing themselves with the University Catalog and by conferring with their academic advisor.

Course, Technology, and Program Fees

Because academic programs often require resources that exceed typical coursework, the University assesses fees to cover specific costs and as an alternative to students procuring the required materials individually.

Course fees are directed toward the purchase of high-quality materials at advantageous pricing when purchased in quantity, to offset costs associated with field trips, and to purchase and maintain equipment required for the course. This includes both analog and digital equipment, including furniture, tools, computers, printers, and software, as well as the costs of paper, toner, ink, and any other requirement that may arise from semester to semester.

The Architecture Program Fee is a differential fee that applies to Architecture and Interior Design majors, resulting from the unique expenses of these programs and applies directly to the specialized programming, technology, materials and physical resources necessary to maintain the distinctive excellence of programs in the Department of Architecture & Interior Design. The fee is applied to studio courses from second semester of freshman year through graduate study.

Critiques and Reviews

The public display and discussion of student work is a critical aspect of the learning process in all the disciplines represented under the Departments of Art & Design and Architecture & Interior Design. Students must learn to publicly describe their creative process, decision making, and final results in order to develop their work, and ultimately become successful creative professionals. Therefore, students are expected to engage in these forums routinely.

Institutional Use of Images and Student Work

Judson University retains the absolute right to use images of student work, as well as photographs and video footage taken during University-related activities and events (including classes), in its educational and/or promotional materials and publicity efforts, which may include print publications, advertisements, direct-mail pieces, electronic media (e.g., video, CD-ROM, Internet/WWW, social media), or other form of promotion. The University, photographer(s), their offices, employees, agents, and designees are not liable for any violation of any personal or proprietary right a student may have in connection with such use. Although the University maintains this right, individual students retain copyright of their work.

Furthermore, physical student work may be archived in preparation for accreditation visits. Although the University endeavors to maintain student work in the best possible condition, it bears no responsibility for any loss or damage. All student work will be returned upon the conclusion of its use.

Plagiarism

Both Departments abide by the Academic Dishonesty and Plagiarism policy as set forth by the University (see the University Catalog for details). Furthermore, while the departments recognize the significance to the creative process of drawing inspiration from precedents, the mimicry of others' creative work without proper attribution is a form of plagiarism and will be treated as such.

FACILITIES

Harm A. Weber Academic Center

The Harm A. Weber Academic Center (HAWAC) is home to all Art & Design, and Architecture & Interior Design programs. Although the building is open to use by the full University community during the daytime, it is reserved for the use of students enrolled in the School after hours (as defined by the closing of the Library). Evening admission is enabled through entry cards provided in studio courses. Students shall not abuse this privilege by providing access to non-majors.

The building is closed to all between 2:00-7:00 AM and when the University is not in session. Access to facilities during holidays must be requested and arranged with a Department Chair and Campus Safety.

Students shall make efforts to care for the facility, especially avoiding any action that would prohibit the full functioning of its mechanical systems. No doors should be propped open, since this undermines the passive thermal systems of the building, building security, and damages the doors.

Benjamin P. Browne Library

The Benjamin P. Browne Library holds a substantial number of books and periodicals on subjects of art, design, and architecture within the general University collection. For information on such additional resources as Interlibrary Loan Services, see the University Catalog.

David J. and Betty M. Draewell Gallery of Art

Housed within the HAWAC, the David J. and Betty M. Draewell Gallery of Art hosts exhibitions of local and national artists, designers, photographers, and others throughout the year, and also provides regular opportunities for the exhibition of student work.

Classrooms

To preserve all classrooms as productive work environments and to cultivate professional conduct within them, students shall:

- Always wear proper and respectful attire, including shoes and shirts for hygienic and safety reasons. Faculty members have the right to dismiss students if their attire is deemed inappropriate.
- Use classrooms outside of normal class time only upon the approval of the appropriate Department Chair and for approved uses.
- Return classrooms to their original arrangement immediately after any activity that requires relocation of furniture, equipment, or other School property.
- Not use classrooms as additional studio space.

Studios

The physical setting of studio will promote a positive self-expression and maintain a high-functioning workplace. Students must strive to keep studios in good condition and to create a positive working environment by abiding by the following:

- Refrain from disruptive behavior
- Use earbuds or headphones when listening to music or other audio programs
- Use audio and video devices when class is session only with approval by instructor
- Use cell phones and other handheld devices according to faculty stipulations as recorded in course syllabi
- Refrain from discarding or dumping clogging materials (concrete, plastiline, etc) in studio sinks
- Preserve the arrangement of furnishings
- Add furnishings and lighting only after seeking permission of the Chair of the Department
- Protect walls, partitions, table and desk surfaces from paint, glue and other materials
- Use proper cutting mats, in designated areas, when using knives
- Refrain from bringing visitors or guests during class unless approved by instructor/professor
- Be responsible for any guests invited into studio outside class hours
- Keep aisles in the studio clear of furnishings, materials, and extension cords at all times
- Wear proper and respectful attire, including shoes and shirts for hygienic and safety reasons, always. Faculty members have the right to oust students if their attire is deemed inappropriate.
- Consume beverages, but not food, while studio is in session
- Abide by the Ethical and Sustainable Materials Policy (below)

Students are responsible for their individual workspaces. They should maintain their own materials and equipment, and must not borrow materials, supplies or tools from colleagues without their specific permission. Students shall not interfere with, touch, or move anyone else's work.

Students may personalize their individual studio spaces to exercise individual expression within reason. Small-scale interventions that leave no mark on permanent furnishings and finishes are allowed. Any connective device, finish, appliances, or large furnishings may not be brought into the studio unless approved by the Department Chair.

Computer Labs and the Digital Fabrication Laboratory

Only students enrolled in courses offered by the Departments of Art & Design, and Architecture & Interior Design may use equipment in the HAWAC computer labs and Digital Fabrication Laboratory, or *Fab Lab* (including a large format ink jet printers and MFP printer/copier/scanner). Students who are conducting work to meet deadlines have preference when computer labs are busy.

These computers and printers are self-service. Students are responsible for replacing and replenishing paper and ink for the printers. Instructions and documentation for each printer is accessible by on-screen instruction or by an attached manual. The University's IS&T Help Desk should be alerted to any issues with this equipment, including software and hardware malfunction.

Campus policies on computing are enforced in the labs and studios. Address needs for new hardware or software to the appropriate faculty or staff.

Access to the Fab Lab is strictly limited to students and faculty who have attended an orientation that is usually held during the first week of classes. Fab Lab technicians will implement projects during posted operating hours. Direct interaction with the fabrication equipment is not permitted without personal approval from the Director of the Fab Lab. Under limited circumstances, currently enrolled students may be trained for unsupervised laser and 3D printer use. Speak with the Director of the Fab Lab to determine eligibility for unsupervised use of the equipment, and to schedule a training session. All users of the Fab Lab must abide by policies communicated in the training and posted within the Lab.

Users of the Fab Lab should remain up to date with procedures and policies established by the Staff and posted at the Fab Lab front desk. Failure to adhere to these policies may result in an immediate loss of Fab Lab privileges. Failure to defer to Fab Lab policy or the Fab Lab Director will result in disciplinary action. Minor offenses will result in a warning. Serious offenses or repeated minor offenses will result in suspension of use of the Fab Lab by the student as determined by the Fab Lab Director and the Chair of the Department of Architecture & Interior Design.

Model Shop

A fully equipped Model Shop to support both required classwork and personal projects. Only faculty, staff, and students who have received passing credit in ARC101 may use the Model Shop. Passing credit for ARC101 can be gained by taking the class and earning a grade of at least C-, passing the course challenge assessment, or receiving transfer credit. Students who have earned passing credit for ARC101 will be allowed to use the Model Shop during its posted hours of operation. Students who have not successfully completed ARC101 are not allowed access to the Shop. All users of the Model Shop are required to follow the posted Model Shop Rules. Failure to obey Model Shop Rules or direction of the Director of the Model Shop will result in disciplinary action. Minor offenses will result in a warning. Serious offenses or repeated minor offenses will result in suspension of use of the shop by the student as determined by the Director of the Model Shop.

Hand tools, some small portable power tools, and safety gear are available for a loan of up to three days to students, faculty, and staff within the department, who are then responsible for the equipment. Failure to return borrowed equipment will result in monetary fines for replacement costs.

A wide variety of lumber and modeling supplies are available for purchase in the Model Shop. Sales are limited to students (current and former), staff, and faculty. All purchases must be for personal or scholastic use.

Students must attend orientation/training conducted by Shop and Fab Lab director and personnel.

Students will follow all relevant safety guidelines and policies when working in the Fab Lab and Model Shop.

Students will clean up after themselves when working in the Fab Lab and Wood Shop.

After-hours Model Shop policy: Students must always work in pairs. Solitary use of the Model Shop is prohibited.

Graduate students working with permission in the Model Shop will never act as supervisors for other wandering students.

The following tools may only be used during normal operating hours under the supervision of a qualified Model Shop supervisor: 1.) table saw(s); 2.) planer; 3.) miter joint saw.

Photography and Film Studio, Technology, and other Equipment on Loan

The Photography and Film Studio contains green screens, backdrops, lighting rigs, and a cooperative workspace. Art & Design Digital Labs contain editing stations, recording equipment, and additional workspace. The photography and film equipment in these studios are only available to students enrolled in Photography and Film and Video courses.

When the Studio is not being used for classroom purposes, the editing stations or the studio space may be reserved through the online reservation service. Students may only use the editing bays for a maximum of four hours per day and after completing the online registration. A keycard access system and computer login monitors student presence in the suite. Students may not share keycards and are responsible for any activities that take place in suite when keycard and login indicate their presence in the suite. Students who discover any problems with the room or equipment upon their arrival must report the problems to the Chair of the Department of Art & Design immediately. Students who leave the room in disarray will be charged a \$50 cleanup fee; students are financially obligated to repair and replace damaged equipment.

Select film and video equipment, and other technology, owned by the Department of Art & Design is available for loan from the Judson Library through the online reservation service, or directly through the Department Chair's office. This equipment is only available to students in the appropriate courses, and only for curricular purposes, not client work, regardless of compensation structure. Equipment may be loaned for a maximum of one semester and may be renewed if it has not been reserved by another student and is returned in same condition as when it was initially loaned. Failure to return equipment by the due date will result in a "strike" against loan privileges. Privileges will be revoked entirely from students who acquire three strikes. Failure to return equipment within 24 hours of the due date will result in a \$50 dollar fee; failure to return the equipment within 48 hours of the due date will result in a fee corresponding to the full value of the equipment. Fines will also be assessed for any damaged equipment, up to the cost of repair and replacement, at the Department's discretion.

Letterpress and Printmaking Studio

The Letterpress and Printmaking Studio contains a letterpress, printmaker, paper cutter, light box, letterpress type, other necessary printing equipment and a cooperative workspace. This studio is only available to students in Art & Design courses. Students will not be permitted to use the studio independently until an Art & Design instructor has instructed them how to properly use the equipment.

Students may reserve a designated time to use the Letterpress and Printmaking studio and its related equipment through a signup sheet posted in the studio. Students who are conducting work to meet deadlines for art and design courses have preference when the studio is busy. The equipment should only be used to curricular purposes, not client or personal work. The studio is not available for use when it is being used for classroom purposes. The studio shares space with Judson's film studio. There is a wall divider that separates the two spaces, but sound carries quite easily so please be mindful as to not disturb any classes or students using the space in the other half of the room.

A keycard access system is in place for access to the studio. Students may not share keycards and are responsible for any activities that take place in the studio when keycard signup sheet indicates their presence in the studio. Students who discover any problems with the room or equipment upon their arrival must report the problems to the Chair of the Department of Art & Design immediately. Students who leave the room in disarray will be charged a \$25 cleanup fee; students are financially obligated to repair and replace damaged equipment. None of the equipment found in the Letterpress and Printmaking Studio should leave the studio for any reason. If any of the equipment is damaged or goes missing during the student's use of the studio, that/those individual/s will be charged accordingly on however much it costs to replace the damaged equipment.

Contact the Chair of the Department of Art & Design for needs new hardware and/or software needs to the appropriate faculty or staff.

Ethical & Sustainable Materials Policy

Admitting their significant use and consumption of energy and physical materials, community members in the departments strive to make smart choices regarding:

1. ethical and economical acquisition of materials
2. thoughtful use of energy, including embodied energy
3. health-conscious and environmentally friendly choice of materials
4. safe and sparing disposal of refuse, recycling when possible

Students should give preference to non-aerosol products. When they are not feasible, use all aerosols, including spray adhesives, fixatives, and paint, outdoors, on a surface thoroughly protected with paper or plastic, and never within 100 feet of any automobiles or buildings. Airbrush work should only be done in designated areas with proper ventilation and protective wear. Follow all materials policies as posted in throughout HAWAC scrupulously (e.g. Fab Lab, Model Shop, Darkroom, etc.).

Dispose of refuse by recycling when possible, and by proper disposal when necessary. Strive to make as little refuse as possible. Recycle paper and aluminum in receptacles provided on each floor. Please take large items to the Recycling Room in the lower level. Make use of scrap model materials available in the fourth-floor studio. Collect solvents (turpentine, paint thinner), oil paints, acids, plaster, and photo chemicals in jars, bottles, or other designated receptacles for proper disposal; **never pour them down sinks**. Always use designated sinks (and not sinks by the café, in the restrooms, etc.) for art materials.

Faculty and students should strive to maintain these principles, in part through faculty prioritizing the economical and efficient use of healthy materials in all built projects. Students who violate this policy may be subject to disciplinary measures by their professor, the department, or the University.

For more information on ethical and sustainable studio practices, please see the “Standards and Guidelines” provided by the College Art Association (<http://www.collegeart.org/guidelines/practices>).

CO-CURRICULAR RESOURCES

Architecture Symposia

Each academic year, the Department of Architecture & Interior Design hosts symposia on topics relevant to current architecture practice, theory and thought. The James Didier Symposium *On Christ and Architecture* is a full day event held each spring semester. The Department also often organizes one half-day practice symposium during the fall semester. Attendance and participation in architecture symposia are required for Architecture and Interior Design majors. Symposia are free and open to all.

Lecture and Exhibition Series

The Departments of Art & Design, and Architecture & Interior Design each host Lecture and Exhibition Series. These are a means to facilitate presentations by noted artists, designers, architectural practitioners, educators, etc. As such, it represents a significant supplement to the curricular experiences of students. Students are required to attend these co-curricular programs. Only a student's Department Chair may excuse them from attending.

Student Organizations

Student organizations offer participants additional opportunities to investigate, enjoy and serve within their chosen disciplines while also offering networking opportunities and leadership experience. Current official student organizations within the Department of Architecture & Interior Design include:

- The American Institute of Architecture Students
- IIDA: The Commercial Interior Design Association
- Tau Sigma Delta Honor Society for Architecture and Allied Arts
- Habitat for Humanity
- ACA: Association of Christian Architects

DEPARTMENT OF ARCHITECTURE & INTERIOR DESIGN

MISSION

To teach architecture, interior design with an environmental stewardship focus. Environmental stewardship is a philosophy which has guided the department since its founding in its approach to education, design, and Christian worldview.

VISION

We are a Christ-centered community that appreciates diversity, embraces critical and creative excellence, develops the visual and spatial imagination, and models stewardship and hope in service to local and global communities.

OBJECTIVES

Delivered by a committed faculty, the program focuses on:

- Inspiring students to demonstrate their commitment to the natural environment, sustainability and the development of a quality-built environment
- Encouraging students in academics and community through an interdisciplinary approach that prepares leaders and tempers professionals
- Nurturing students in the exploration of architecture and its divergent approaches, their creativity in design, and their expressions of personal beliefs in their personal and professional activities
- Demonstrating a strong faith-based worldview through the program, teaching, and lives of community members.
- Exploring and defining the intersection between Christian and architectural education and service

CURRICULA

Criteria for Accreditation in Architecture

In the United States, most registration boards require a degree from an accredited professional degree program as a prerequisite for licensure. The National Architectural Accrediting Board (NAAB), which is the sole agency authorized to accredit professional degree programs in architecture offered by institutions with U.S. regional accreditation, recognizes three types of degrees: the Bachelor of Architecture, the Master of Architecture, and the Doctor of Architecture. A program may be granted an eight-year, three-year, or two-year term of accreditation, depending on the extent of its conformance with established educational standards.

Doctor of Architecture and Master of Architecture degree programs may require a preprofessional undergraduate degree in architecture for admission. However, the paraprofessional degree is not, by itself, recognized as an accredited degree.

The Department of Architecture & Interior Design at Judson University offers the following NAAB-accredited degree program: M. Arch. (preprofessional degree + 42 graduate credits). The most recent accreditation visit for the M. Arch degree program occurred on April 2022.

Programs of Study

- Bachelor of Arts in Architecture (See the University Catalog for four-year plan)
- Bachelor of Arts in Interior Design (See the University Catalog for four-year plan)
- Minor in Architectural Studies (See the University Catalog for details)
- Master of Architecture (See the University Catalog for details)

PROGRESS (UNDERGRADUATE PROGRAM)

Academic Advising

First-year students in both Architecture and Interior Design, as well as transfer students in these majors, will be advised by the Chair of the Department for placement and entry into their major. Following Fall Break of the initial fall semester, first-year students will be placed with the primary and secondary academic advisors for the remainder of their undergraduate programs. Students transferring more than 12 academic credits into the Architecture or Interior Design majors will continue to be advised by the Department Chair through the completion of their degree. **The Department Chair will serve as a tertiary advisor for all students with a declared major in Architecture or Interior Design.**

Credit of Architecture Courses toward Graduation

All students in the Department of Architecture & Interior Design, at every level, must earn a C- (or above) in all Architecture or Interior Design program courses (i.e., subjects with a prefix of DES, ARC or INT) for that course to count toward their graduation requirements. Courses in which a student earned a grade below C- must be repeated until a satisfactory grade is earned. Course prerequisites must be completed before taking subsequent courses.

Mid-Program Review

Architecture and Interior Design majors will complete a Mid-Program Review that formally assesses each student's likelihood of success in completing the B.A. degree in Architecture or Interior Design and for future effectiveness in the field. For most students, the Mid-Program Review occurs in the spring semester of the second year, at the threshold between the foundational course curriculum (first and second years) and the advanced/professional course curriculum (third and fourth years). A limited number of transfer students will be evaluated for the Mid-Program Review completion upon the point of transfer into the Department. However, for most transfer students, the Mid-Program Review occurs during the semester when the student is enrolled in the ARC 252 studio course.

Review materials will be due no later than **12:00 noon on February 15th** of each year (or on the Monday following, if the 15th falls on a weekend). Each student will submit the following to the Department office in a simply bound, 8½ x 11" portfolio:

- A signed letter of intent that indicates strong professional determination and focus toward the student's field of choice, outlining professional direction and any unique/external activities or accomplishments that further demonstrate commitment to the field and that supplement the academic record.

- A transcript of grades from Judson and from any other institution from which major or transferred credits are considered. A copy or offprint of the transcript is acceptable. The transcript record should demonstrate:
 - overall GPA of 2.50 in liberal arts and non-major subjects
 - overall GPA of 2.75 in DES, ARC and INT courses
 - completion of ARC101, DES 121, ARC122, ARC222, ARC231 and ARC251 (or their transferred substitute), with no single grade lower than C- (except for rare cases)
- A portfolio of designed, drawn and/or constructed academic work that evinces growing proficiency and promise in the program, and documents of creative works in a clear, professional format. Each work should indicate the course, medium, scale and project title (as appropriate), for which it was created. Limited personal and/or professional creative works may be included to supplement academic creative work, as appropriate.

Mid-Program Review applications will be reviewed first by a committee of faculty, whose recommendations are forwarded to and discussed by the full Department for endorsement. During this review, faculty will consider:

- Commitment to the field as described through a written testimony and as evidenced through the focus and perseverance in major coursework completed to-date
- Academic record by way of a transcript(s)
- Design skills and understanding, as demonstrated by a submitted portfolio of works.

The Department Chair will communicate the results of the Mid-Program Review to each applicant through a letter between March 1st and March 15th. Success in the Mid-Program Review is required for students to proceed into the advanced levels of the Interior Design or Architecture program, also referred to as the professional curriculum. (Advanced years of the latter contain a substantial portion of the NAAB-accredited course content necessary for ultimately pursuing the professional Master of Architecture.)

Students who are not admitted into the advanced/professional years may choose to repeat unsatisfactory classes and/or to improve their GPA deficiencies, prior to re-applying for the Mid-Program Review in the following year; unsuccessful students may choose to transfer into another major. Only in rare circumstances will a conditional or probationary acceptance be issued.

Architectural Study Tour

Students majoring in Architecture and Interior Design are required to complete an architectural study tour program. Graduate students who did not earn an undergraduate degree from Judson and who have not had an architectural study tour experience are also required to do so. Students may fulfill the requirement in one of two ways.

Most students enroll in the Department's annual Architecture Study Tour at the end of their third year. (The tour is also open to Art and Design students for elective credit.) Held at the start of the summer session, the tour is a 5-credit hour, 4-week course, typically taken following the spring term of a student's third year. Preparations, readings, and sketch workshops take place throughout the academic year prior to this May-term course. The tour includes a variety of site and museum visits and drawing and writing exercises at the faculty's discretion. As the teaching faculty rotates from year to year, the focus, content, and destinations vary with each iteration of the course. (Typically, the course includes

two weeks in Italy and two weeks elsewhere in Europe: recent past tours have included Italy, France, Spain, Switzerland, Germany, Austria, Hungary, the United Kingdom, the Czech Republic, and the Netherlands.)

The study tour is structured around three primary areas of learning:

- observational field sketching and watercolor rendering
- focused visits to places significant in art and architecture history and contemporary practice
- an engaged understanding of how the built environment impacts place, culture and cities

The Architecture Study Tour is not a part of the regular fall and spring semester course load and therefore has specific costs associated with it. Students must prepare and plan for these added expenses in addition to typical full-time student tuition and fees. A deposit of roughly half of the course cost is required during the fall semester prior to the course; a second installment is typically due by February 1st, and the final payment for the course is due in April, prior to departure. The University will provide a detailed schedule of payments, and the Financial Aid office will work with students who require assistance.

Exceptional Architecture and Interior Design students may choose to study for a full semester at an international institution, or at a foreign site, hosted by another US institution, in lieu of the Architecture Study Tour. The study abroad semester is an option for confident, independent and strong academic candidates. For most students, the semester abroad fits into the third year, spring semester of the typical four-year completion plan. A decision to spend a semester abroad requires a great deal of planning and coordination, including application, costs and financial aid, course selection and transfer credits, housing, and visas. Students should contact their academic advisor during the spring of the second year in the program to begin the process.

Permission to Take Courses for Graduate Credit as an Undergraduate Student

Undergraduate Architecture students who have achieved the following status may enroll in 3-credit, elective seminars for graduate credit (to a maximum of 6 graduate credit):

- Completion of 96 credits in the undergraduate Architecture major
- A minimum GPA of 3.0

Although undergraduate students may take elective courses for graduate credit, graduate elective credits do not substitute for required undergraduate elective courses.

GRADUATE PROGRAM

Application

Students both from within and from without the University must make separate application to the Graduate Program. To be considered complete, applications must include:

- A complete Judson University M. Arch. Application form
- Transcripts recording
 - successful completion of a B.A. or B.S. degree in Architectural Studies or equivalent

- cumulative undergraduate G.P.A. of 2.75 or higher
- cumulative architecture course G.P.A. of 3.00 or higher
- A comprehensive portfolio of both academic and professional work
- If the applicant is not from Judson, three letters of recommendation

Applications are accepted February 15th for fall semester priority enrollment, July 1st for fall semester late enrollment, and November 15th for spring semester enrollment.

Advanced Graduate Studios and Thesis Option

While most graduate students will complete a design project as directed by faculty in the final year studio, some may elect to apply for the option of completing a Master's thesis. Theses should result from serious contemplation on a discrete question in architecture and in concert with an area of expertise pursued by one member of the architecture faculty, who will serve as advisor. If accepted by the advisor, all faculty members will vote to approve or deny the thesis proposal that must be submitted by April 1st. For details, see your Graduate Program advisor.

Continuation of Good Standing

Architecture students must maintain a cumulative graduate G.P.A. of 3.00.

Graduate Teaching Assistants & Research Fellowships

The Department awards Graduate Assistantships and fellowships to qualified students. For information on application procedures, see the Department Chair.

Preceptorship

An internship of 1600 hours (about ten months) is required for the graduate program. Students will arrange preceptorships in architecture firms, multi-disciplinary building design practices, architectural ministries or other professional settings in which they work under the supervision of licensed architects.

DEPARTMENT OF ART & DESIGN

MISSION

Develop creative professionals who shape the world through exceptional work, courageous exploration, and community engagement.

VALUES

- Excellence
- Opportunity
- Community

GOALS

- **Develop Formal and Analytical Abilities** - Develop the formal and analytical skills needed to craft articulate and expressive visual forms.
- **Embrace the Creative Process** - Learn to explore and assess multiple solutions through structured creative processes.
- **Integrate History, Theory, and the Liberal Arts** - Integrate ideas from the historical development of visual culture, and other disciplines, into creative practice.
- **Gain Professional Experience** - Pursue 'real world' experiences to grow in their discipline and serve God in their communities.

OBJECTIVES

Formal and Analytical Abilities

- Objectively see and interpret the physical world.
- Become proficient with manual tools, techniques, and materials used to form 2D objects (drawing, painting, printmaking, etc.).
- Become proficient with manual tools, techniques, and materials used to form 3D objects, both sculptural and functional.
- Learn the fundamentals of digital media (Adobe CC, HTML, CSS, etc.).
- Become proficient with the manual functions of a DSLR camera.
- Learn to organize information into a graphic and typographic visual system.
- Learn the fundamentals of print-based design and production.

Creative Process

- Thoughtfully apply 2D compositional elements and principles.
- Thoughtfully apply 3D compositional elements and principles.
- Develop formal solutions through iterative processes involving thoughtfully applied skills, divergent exploration, and critical analysis.
- Develop conceptual solutions through iterative processes involving research, divergent exploration, and critical analysis.
- Learn to hear, offer, and effectively respond to constructive criticism.
- Develop a user-based, audience mindset.

Historical and Theoretical Knowledge

- Acquire a working knowledge of the technological and creative evolution of art, design, photography, and film.
- Think critically about the cultural dynamics of creative works.
- Recognize the conceptual relationships between various forms of visual and material culture, including the liberal arts.
- Understand how other disciplines interact with, affect, and spur the development of creative fields.

Professional Practice

- Develop a personal point of view and learn how to present it publicly in an engaging and articulate manner.
- Learn professional practices in creative fields (portfolio and resume development, documentation of creative works, interview skills, presentation, etc.).
- Manage a complex project through all stages of a production process (direction, schedules, materials, finances, etc.).
- Develop a cohesive body of professional quality creative work.
- Define a career path that recognizes the potential of their chosen discipline to serve God, and others.

CURRICULA

Programs of Study

See the University Catalog for four-year plans

- Bachelor of Arts in Art
- Bachelor of Fine Arts in Art: Photography
- Bachelor of Fine Arts in Graphic Design
- Bachelor of Fine Arts in Studio Art
- Minor in Digital Design Communication
- Minor in Graphic Design
- Minor in Photography
- Minor in Studio Art
- Certificate in Graphic Design
- Certificate in Digital Design Communication

PROGRESS

Academic Advising

In consultation with the Department Chair, the University Registrar's office assigns a full-time faculty member to serve as academic advisor for each incoming student in the Department. These advising relationships last the entirety of the student's program of study unless the student initiates a change by seeking approval from the Department Chair. Students who wish to change advisors are encouraged to speak to the faculty member they wish to have as an advisor before seeking permission for the change.

Art & Design Merit Scholars

Students who have accepted Art & Design Merit Scholarships will abide by the following:

- Keep the amount of the scholarship confidential
- Remain an Art & Design major
- Maintain a minimum GPA of 2.5 overall and 3.0 in major coursework
- Attend all Lecture and Exhibition Series events
- Attend all Department and School meetings
- Agree to enter work in competitive exhibitions and contests as required by Art & Design professors
- Support the ethos and policies of the University, and the Department
- Endeavor to be responsible models of Christian character, and disciplined practitioners of their chosen discipline

The Merit Scholarship may be rescinded if these conditions are not met.

Second Majors, Minors, and Certificates

Students who wish to pursue a second major, minor, or a certificate, whether within the programs of the Department or elsewhere in the University, should make this decision, and begin working towards both programs, as early as possible in their academic careers. For example, students interested in arts management or art therapy should declare Art as their first major, and then declare a second major or minor in Business or Psychology respectively. The Registrar's office will assign a second advisor in the relevant discipline. All Art and Design majors have some coursework in common, which makes the pursuit of a second major or minor within the Department more feasible. Students who pursue additional programs must fulfill all requirements for both areas of study, including distinct senior theses for a second major.

Mid-Program Review

Approximately mid-way through their major program, all Art & Design majors will undergo a formative review by the full-time Art & Design faculty. Students may not enter the advanced levels of any Art and Design programs without successfully passing the Mid-Program Review, nor may they enroll in further Art & Design courses after received notification of the need to undergo review. The goal of the faculty is for students to discover where they can be most successful, even if it is not in Art & Design.

The Mid-Program Review consists of five components. The first four must be submitted digitally. (Formatting guidelines and requirements per program are detailed in rubrics that will be made available prior to the review.) These four elements must be completed for the submission to be accepted. Students with incomplete submissions will not be allowed to present and will automatically be put on departmental probation.

- *Letter of Intent*: Students must describe in less than 300 words what they have gained from the program and why they aspire to continue in it. Students should reflect on the following questions:
 - What have I learned about my own strengths, weaknesses, and interests related to art and design?
 - What do I hope to gain from the remaining coursework in this program?
 - What aspirations do I believe completing this degree program will help me achieve?

- *Professional Biography*: Students must describe in less than 200 words their professional skills, interests, and aspirations. Mention of other interests, such as hobbies, should be brief.
- *Resume*: Students must include current professional resumes of academic record, work and volunteer history, and skill set. Students must carry a minimum 2.5 GPA in their major program to pass this review.
- *Portfolio*: Students must create digital portfolios documenting the best examples of work completed in Art & Design studio courses taken at Judson up to the time of submission. Transfer students may submit work from studio courses taken at other institution(s) in addition to work completed at Judson.

The final component is a presentation before the full-time Art & Design faculty.

- *Presentation*: Students must present what they have gained from the program and why they aspire to continue. Students should highlight specific works documented in their portfolios to discuss significant milestones. Presentations should be approximately three minutes in length. Brief discussion among the applicant and faculty may follow the presentation.

Upon conclusion of the reviews, the Department Chair will send an official notification to each student via email describing results of the review and faculty recommendations. Students will either pass their review, be placed on departmental probation, and undergo a secondary review at a future date, or not pass. Students who do not pass the review will no longer continue in their current major.

Study Abroad Options

The Department encourages off-campus study for those students who excel in their major coursework. The Architecture Study Tour, offered by the Department of Architecture & Interior Design, is one such option, and may satisfy a studio elective requirement in any Art & Design major program. Full semester opportunities may be arranged as well. These align best with Art & Design programs in either the fall or spring semesters of the third year depending on the chosen major. To begin preparations, students considering a semester abroad must meet with their academic advisors and the Department Chair at least one year in advance of their intended program.

Internship Seminar and Internship Practicum

Students in all Art & Design major programs must complete the Professional Practices seminar and an internship appropriate to their major as part of their curriculum. At least two years of study in their major, and the Professional Practices seminar, must be completed to pursue an internship. The Internship instructor and the student's advisor must approve the experience to ensure that it is both appropriate for college credit and aligns with the student's interests and goals.

Senior Proposal and Senior Project

The capstone courses in each major program offered by the Art & Design involve individualized study, critiques, public presentation of completed works, and readings.

The Senior Proposal must align with the disciplinary area of a student's degree program (Art, Studio Art, Graphic Design, Art: Photography), clearly state intentions for the Senior Project, including work that supports the proposal, and be approved by a panel of full-time Art & Design faculty. Enrollment in Senior Project is contingent upon Art & Design Department faculty approval of completed works, and the

accompanying proposal at the time of review. The Senior Project may include such components as a publicly displayed body of professional work, film screening, artist's statement, written documentation, or catalog of work as appropriate for a summative expression of the student's disciplinary knowledge. Degree completion is contingent upon faculty approval of the final work(s) at the time of review. The Department may invite guest critics to take part in Senior Proposal and Project reviews. The Department may document reviews for assessment purposes in cooperation with the General Education Policy Committee of the University.

STUDENT AGREEMENT

I acknowledge that I have received a copy of the most recent **Departments of Art & Design, and Architecture & Interior Design Supplement to the Judson University Student Handbook**.

- I understand that the Departments of Art & Design, and Architecture & Interior Design reserve the right to change without notice any matter contained in this document including, but not limited to, fees, policies, degree offerings, names of programs, academic requirements, facilities, faculty and/or administrators.
- I understand that this document replaces all previous publications of the Departments of Art & Design, and Architecture & Interior Design, and is a complement to the Judson University Student Handbook.
- I have read and understand the contents of both and will act in accord with their policies and procedures.

Name (Print)

Signature

Date

INDEX

a

academic advising (Arch & ID) · 18
academic advising (A&D) · 23
academic dishonesty · 11
academic policies · 8
advanced graduate studios · 21
architecture study tour · 19, 20, 24
Architecture Symposia · 3, 15
attire · 12, 13

b

Benjamin P. Browne Library · 11, 12

c

classrooms · 12
co-curricular resources · 15
community principles · 7
community standards (ju) · 8
computer labs · 13
concentrations (Arch) · 21
course challenge assessments · 10
courses and coursework · 9
covenant · 7
credit of architecture courses toward graduation · 18
criteria for accreditation (Arch) · 17
culture · 20, 22
curricula (Arch & ID) · 17
curricula (A&D) · 22

d

David J. And Betty M. Draewell Gallery · 12
digital equipment · 13
Digital Fabrication Laboratory · 6, 13
Digital Lab · 14
directed research · 10
dispute resolution · 7
diversity · 7

e

employment · 8
exhibitions · 3, 15, 16, 23
extra- and co-curricular activities · 8

f

Fab Lab (see Digital Fabrication Laboratory)
facilities · 11
faculty (list of) · 6
fees (course, technology, program) · 10, 20, 26
field trips · 10
film studio · 14
foreign study · 4
foreign study (Arch & ID) · 19
foundations · 9
four-year plans · 9

g

GPA requirement · 21
graduate credit, earned by undergraduates · 20
graduate program (Arch) · 20
graduate program, application · 20

h

Harm A. Weber Academic Center · 11-13
history of the School · 5
honors credit · 10
Honors Program · 10

i

independent study · 10
individualized study · 10
internship practicum (A&D) · 24
internship seminar (A&D) · 24

l

lectures · 3, 15, 16, 23
Letterpress and Printmaking Studio · 15

loan of equipment · 14

m

major and minor areas of study · 8-9
Merit Scholars (A&D) · 23
mid-program review (Arch & ID) · 18
mid-program review (A&D) · 23
mission (Arch & ID) · 17
mission (A&D) · 22
Model Shop · 3, 6, 13, 14

n

Non-Discrimination Policy (JU) · 7

o

objectives (A&D) · 22
off-campus study · 10

p

Photography and Film Studio · 14
plagiarism · 11
preceptorship · 21
professional conduct · 7
programs of study (Arch & ID) · 17
programs of study (A&D) · 22
progress (Arch & ID) · 18
progress (A&D) · 23
prohibitions · 8

r

readings in the departmental field · 10

s

second majors (A&D) · 23
senior project (A&D) · 25
senior proposal (A&D) · 25
special course arrangements · 10
staff (list of) · 6
Student Handbook (JU) · 7, 26
student organizations · 3, 16
student work, copyright · 11
student work, institutional use of · 11
studios · 4, 8, 9, 11, 12, 13, 18, 21, 22, 24
studios (positive working environment) · 12
study abroad · 10, 20, 24

t

thesis option (Arch) · 21
transfer credit · 3, 10
transfer students · 18

v

vision · 7

w

work load · 8